

Title: <b>GME Closures &amp; Reductions</b>	*Applicable to: <b>Beaumont Health</b>	Effective Date: <b>03/27/2018</b>
		Last Periodic Review Date: <b>03/27/2018</b>
Policy Owner: <b>Graduate Medical Education Committee</b>	Document Type: <b>Policy</b>	Functional Area: <b>GMEC Oversight</b>

**\*For This Document, Beaumont Health Includes:**

Beaumont Corporate Shared Services  
 Beaumont Hospital, Dearborn  
 Beaumont Hospital, Farmington Hills  
 Beaumont Hospital, Grosse Pointe  
 Beaumont Hospital, Royal Oak  
 Beaumont Hospital, Taylor  
 Beaumont Hospital, Trenton  
 Beaumont Hospital, Troy  
 Beaumont Hospital, Wayne  
 Beaumont Medical Group

**I. PURPOSE**

The purpose of this policy is to outline the Graduate Medical Education Committee’s (GMEC) responsibility to provide oversight of all processes related to reductions and/or closures of individual programs, major participating sites and the sponsoring institution.

**II. POLICY**

- A. Beaumont Health (Beaumont) is committed to providing a high quality educational experience for all residents/fellows enrolled in its Graduate Medical Education (GME) programs.
- B. The Graduate Medical Education Committee (GMEC) provides oversight of all processes related to reductions and/or closures of individual programs, major participating sites and the sponsoring institution. Decisions that may result in the reduction or closure of a Beaumont GME program will be made in consultation with the Graduate Medical Education Committee (GMEC) and the Designated Institutional Official (DIO). Once a decision is made, all parties will be notified as soon as possible. The DIO or Program Director will notify the ACGME, the American Osteopathic Association (AOA) and/or the Council for Podiatric Medical Education (CPME) of the decision and the proposed date of the intended action.
- C. In the event an accredited GME program is reduced or closed, Beaumont will allow residents/fellows to complete their training through the Beaumont Program or assist them in enrolling in another accredited program. In the event a major participating site closes, Beaumont will secure an alternate site to provide the required experiences. Due to the unique training offered in non-accredited programs, in the event that Beaumont closes a non-accredited program, it is not able to assist fellows enroll in a comparable program to complete their training.

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**III. MINIMIZING IMPACT ON RESIDENTS & FELLOWS**

- A. The Program Director and the DIO will assist all residents/fellows in continuing their training elsewhere. The Program Director will prepare a summary evaluation of each resident/fellow detailing their progress in core competency education and an evaluation of their overall performance. This will be sent to the Program Director accepting the resident/fellow. A copy will be placed in the resident’s/fellow’s educational file. The Program will send resident/fellow files to the Program accepting the resident/fellow in a timely manner.
  
- B. Individuals who have been accepted to begin a program at a future date **and** have executed a GME Agreement of Appointment will be notified as soon as possible. The Program Director will assist such individuals in applying for alternative training programs. The Program Director and DIO will notify the National Residency Matching Program (NRMP) and National Matching Services (NMS) that the institution is not able to meet its commitment and describe the circumstances for their review.

**IV. REFERENCES**

Accreditation Council for Graduate Medical Education (ACGME) Institutional Requirements, Section IV.N

Approved by the Beaumont Health Graduate Medical Education Committee (GMEC),  
June 20, 2017

**CORPORATE AUTHORITY:**

Beaumont Health (“BH”) as the corporate parent to William Beaumont Hospital, Botsford General Hospital, and Oakwood Healthcare Inc., (“Subsidiary Hospitals”) establishes the standards for all policies related to the clinical, administrative and financial operations of the Subsidiary Hospitals. The Subsidiary Hospitals, which hold all health facility and agency licenses according to Michigan law, are the covered entities and the providers of health care services under the corporate direction of BH. The Subsidiary Hospitals’ workforces are collectively designated as BH workforce throughout BH policies.