

Title: GME Annual Institutional Review	*Applicable to: Beaumont Health	Effective Date: 03/26/2018
		Last Periodic Review Date: 03/26/2018
Policy Owner: Graduate Medical Education Committee	Document Type: Policy	Functional Area: GMEC Oversight

***For This Document, Beaumont Health Includes:**

Beaumont Corporate Shared Services
 Beaumont Hospital, Dearborn
 Beaumont Hospital, Farmington Hills
 Beaumont Hospital, Grosse Pointe
 Beaumont Hospital, Royal Oak
 Beaumont Hospital, Taylor
 Beaumont Hospital, Trenton
 Beaumont Hospital, Troy
 Beaumont Hospital, Wayne
 Beaumont Medical Group

I. PURPOSE

The purpose of this policy is to outline the requirements of the Sponsoring Institution’s **Annual Institutional Review (AIR)**.

II. POLICY

- A. The Beaumont Health Graduate Medical Education Committee (GMEC) is responsible for effective oversight of all graduate medical education programs in accordance with the Accreditation Council for Graduate Medical Education (ACGME) Institutional Requirements.
- B. The Regional GME Councils review all Annual Program Evaluations (APEs) and Improvement Plans and develop recommendations that are presented to the GMEC as a component of its Annual Institutional Review (AIR).
- C. The GMEC, as part of the Annual Institutional Review, also reviews **Performance Indicators** designated in the [GME Annual Program Evaluations & Improvement Plans](#) Policy including:
 - 1. Results of most recent institutional self-study visit
 - 2. Results of any ACGME program self-study visits
 - 3. Results of the ACGME resident and faculty surveys
 - 4. Accreditation Status of all programs
 - 5. An institutional analysis of Strengths, Weaknesses, Opportunities and Threats (SWOT)

Title: GME Annual Institutional Review	*Applicable to: Beaumont Health	Effective Date: 03/26/2018
Policy Owner: Graduate Medical Education Committee	Document Type: Policy	Last Periodic Review Date: 03/26/2018 Functional Area: GMEC Oversight

- 6. An Institutional Improvement Plan, including:
 - a. Specifying programs for Special Reviews (I.B.6.a)
 - b. Specifying other reviews to provide appropriate oversight
 - c. Specifying initiatives to address opportunities for improvement
 - d. Specifying monitoring procedures for the Institutional Improvement Action Plan

D. The Designated Institutional Official (DIO) presents to the GMEC, a written Annual Executive Summary of the AIR, which is reviewed and approved by the GMEC. It is then submitted to the Beaumont Health Board of Governors.

III. REFERENCES

Accreditation Council for Graduate Medical Education (ACGME) Institutional Requirements, Section I.B.5

Approved by the Beaumont Health Graduate Medical Education Committee (GMEC),
June 20, 2017

CORPORATE AUTHORITY:

Beaumont Health (“BH”) as the corporate parent to William Beaumont Hospital, Botsford General Hospital, and Oakwood Healthcare Inc., (“Subsidiary Hospitals”) establishes the standards for all policies related to the clinical, administrative and financial operations of the Subsidiary Hospitals. The Subsidiary Hospitals, which hold all health facility and agency licenses according to Michigan law, are the covered entities and the providers of health care services under the corporate direction of BH. The Subsidiary Hospitals’ workforces are collectively designated as BH workforce throughout BH policies.